

Graphic Design and Web Developer

Multi-Skilled * Creative * Motivated

Richard Keene

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Technical Proficiency

- HTML
- CSS
- JavaScript
- Flash Actionscript 2.0
- Adobe Software Suite
- Search Engine Optimization

Software Program Knowledge

- Adobe Design Standard CS6:
Adobe Photoshop, Adobe Illustrator,
Adobe InDesign
- Adobe Web Standard CS6:
Dreamweaver, Adobe Flash
- Drupal
- Final Cut Pro
- Joomla
- Microsoft Office Suite: Word, Excel,
Outlook and PowerPoint
- Salesforce Administration
- Wordpress

Work Experience

IT Computer Support of New York

New York, NY

Web Development Manager and Lead Designer

2008 — Present

- General management of team and client projects.
- Responsible for content updates and SEO maintenance.
- HTML & CSS coding, image editing, content layout.
- Design and preparation for print marketing materials.
- Administer for the office Salesforce CRM system.
- Content writing for company print and online content.
- Blog writing and administration.

Celtic Rose Restaurant and Tea Room

Brooklyn, NY

Freelance Design Work

2015

- CMS website design and implementation.
- Database management.
- Assorted design services.

Graphic Design Studio Inc

Kahului, HI

Freelance Design Work

2014

- Provided website CMS maintenance for client websites.
- Implemented user management system for client websites.
- Provided graphic design services.

SuperSized Cycles

Fairfax, VT

Freelance Design Work

2012 — 2014

- Planning and implementation of website.
- Design of holiday promotional materials.
- Website SEO and analytics monitoring.

JoAnn Grenard Realty

Longmont, CO

Freelance Design Work

2011

- Design of new marketing and web materials.
- Planning, design and implementation of complete website with integrated realty functionality.

Education

Champlain College

Burlington, VT

- Bachelor of Multimedia & Graphic Design.

2008

References available on request.